

**GUILDHALL IMPROVEMENT COMMITTEE**  
**Thursday, 26 June 2014**

Minutes of the meeting of the Guildhall Improvement Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 26 June 2014 at 1.45 pm

**Present**

**Members:**

Sir Michael Snyder (Chairman)  
Randall Anderson  
Deputy John Owen-Ward (Ex-Officio Member)

**Officers:**

Simon Murrells	Assistant Town Clerk
Kate Limna	Corporate Treasurer, City Corporation
Richard Jeffrey	

Deputy Owen Ward in the Chair. (Moved by Sir Michael Snyder, seconded by Randall Anderson).

1. **APOLOGIES**

Apologies for absence were received from Mark Boleat, Roger Chadwick, Jeremy Mayhew and Deputy Catherine McGuinness.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA.**

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Order of the Court of Common Council of 1 May 2014 appointing the Committee and approving the Committee's Terms of Reference was received.

4. **ELECTION OF CHAIRMAN**

Members proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to serve was read by the Town Clerk and one Member, Sir Michael Snyder, expressed his willingness to serve.

**RESOLVED** – That Sir Michael Snyder be elected Chairman of the Committee for the ensuing year.

Whereupon, Sir Michael Snyder took the Chair.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. A list of Members eligible to serve was read by the Town Clerk and reported that, in his absence one Member, Mark Boleat, had expressed his willingness to serve.

**RESOLVED** – That Mark Boleat be elected Deputy Chairman of the Committee for the ensuing year.

6. **MINUTES**

The public minutes and summary of the meeting held on 28 March 2014 were approved.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

In answer to a Member's question the Town Clerk reported that the scheduled meetings of the Committee for the remainder of 2014 and for 2015 were as follows:-

3 September 2014 at 1.45pm  
2 December 2014 at 12 noon  
27 March 2015 at 1.45pm  
26 June 2015 at 10am  
11 September 2015 at 1.45pm  
4 December 2015 at 2pm

8. **URGENT BUSINESS**

There were no items.

9. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of Schedule 12A of the Local Government Act as follows:-

Item Nos.	Exemption Paragraph
10	3

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 March 2014 were approved as a correct record.

11. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT - UPDATE**

A report of the Chamberlain was considered and approved.

12. **PROJECT DIRECTOR'S REPORT**

A report of the Project Director was noted.

13. **ACTION TAKEN UNDER DELEGATED AUTHORITY**

A report of the Town Clerk was received.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT  
AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE  
THE PUBLIC ARE EXCLUDED**

There were no reports.

**The meeting ended at 2.30 pm**

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Chairman

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